

## EXCITING JOB AND CAREER OPPORTUNITY- QUANTITY SURVEYOR

Horizon Group Ltd is an Investment Company with subsidiaries engaged in the various sectors of the Rwandan Economy including Infrastructure Development, Construction, Agriculture, processing and export of Pyrethrum, clearing and Freight Forwarding and Logistics solutions, Production of construction Materials specifically roofing tiles among others.

There is a need for recruitment of highly experienced and competent **Quantity Surveyor** at Horizon Construction Ltd.

Horizon Construction is Rwanda's leading local construction company that focuses on infrastructure development. This includes: road construction, housing, energy and water resources Horizon Construction has an established track record of successful completion of quality civil engineering projects across Rwanda.

The Quantity Surveyor reports directly to the Project Manager or/and Technical Director

### MAJOR RESPONSIBILITIES

- Monitoring and controlling Implementation of the approved budget and invoicing on project
- Coordinating measurements and valuations of works executed on projects.
- Monitoring the invoicing process and advise some alternative methodologies of work for better project cash flow
- Participation in daily project activities by performing the analysis of the implementation of the approved budget.
- Daily report of value work done vis-à-vis expenses to Ensure and control the productivity and Company margin is attained
- Be permanent on the assigned project if any reason to be out of the project for some time should be Communicated to the Project Manager
- Preparation of bills of Quantity for the project
- Participation in preparation of Project Budget

### REQUIRED QUALIFICATIONS & EXPERIENCE

#### Academic Qualification and required experience:

- Bachelor degree in Quantity Surveying or Civil engineering



- A minimum of 3 years of relevant working experience in Construction or maintenance Projects
- Good reporting and organizational skills
- Have an excellent MS Office skills (Microsoft Word, Excel and PowerPoint).
- Ability to organize work independently in an effective manner
- Tender Preparation
- Good knowledge of English.

#### How to Apply

- An Application Letter addressed to the CEO, Horizon Group Ltd
- A Comprehensive CV With three Referees
- Copies of Academic and Professional Certificates
- Photocopy of Identity Card

Qualified and Interested Candidates may apply at Horizon email address [recruitment@horizongroup.rw](mailto:recruitment@horizongroup.rw) not later than 30<sup>th</sup> September 2022 at 5 pm. incomplete applications will not be considered. Only short listed Candidates will be contacted.

In case of any concern, contact +250 788400652

Done at Kigali, 23<sup>th</sup> September 2022



Fred MUZIRAGUHARARA  
CEO, Horizon Group Ltd.

