

JOBS ADVERTISEMENT

I. Position title: Director of Accreditation Learning and Development

Contract type: Full Time

Reports to: Executive Director and RAAQH Legal Representative

Department: RAAQH Accreditation Learning and Development Unit

Summary: Responsible for stakeholder consultations and education, with focus on capacity building of healthcare professionals to meet the standards, internal and external training including accreditation certification courses.

About RAAQH

Rwanda Agency for Accreditation and Quality Healthcare (RAAQH) is a Non-Governmental Organization, legally registered in Rwanda, which provides services to improve the national health accreditation systems & foster sustainable improvements in quality of health services.

We are an equal opportunity employer and committed to a fair, non-discriminatory workplace that maximises the talent, potential and contribution of all.

Minimum Qualifications

- To be a Medical Doctor
- Master's degree in either international health, Public health, Health management, or other health related disciplines

Required/Preferred Experience

- Minimum of 8-10 years of experience in health systems strengthening
- Experience in Healthcare accreditation
- Preferred experience in accreditation and standards development

Other desired Qualification

- Team oriented person
- The ability to work with confidential material in a collegial manner
- Detail-oriented with strong writing, editing, verbal communication, organizational, and analytical skills
- Work well independently with minimal supervision
- Ability to self-motivate and multi-task while working on various project



Roles and Responsibilities

Technical

- Manage different aspects related to training of surveyors, continuous capacity development and accreditation certification courses.
- Review accreditation survey reports for quality check
- Organize and coordinate information sessions with stakeholders to share challenges that may raise regarding standards interpretation
- Coordinate with the Accreditation and surveys unit to maintain Accreditation standards updated
- Maintain the accreditation performance database
- Produce technical reports and publications, including scientific publications

Financial management

- Ensure there is financial responsibility and accountability across the functions under the position's control
- Recognize inefficiencies, and implement cost saving strategies as directed

Procedures to apply

- Interested candidates must send their detailed CV listing at least three references with a letter of motivation to: rwaccreditationagency@gmail.com
- Deadline for receiving applications is on **15th/June/2022 at 5Pm.**
- Note that only shortlisted will be contacted for next steps in the recruitment process

Signed

Prof. Emmanuel Kayibanda

RAAQH Legal Representative

Cell Phone: 0788305502

