

Job opportunity (re-advertised)

Multimedia Advisor

Rwanda

Deadline for applications: 28th February 2022

VVOB is an international NGO with programmes and projects in 10 countries worldwide. Our head office is based in Brussels, Belgium.

When you join VVOB, you become a key player in VVOB's mission to ensure quality education as a key enabler for achieving the sustainable development goals. We implement our programmes and projects with one shared passion: to ensure the improvement of quality education. Our teams of national and international experts achieve this by providing technical assistance to governmental and other education actors. In doing so, worldwide we ensure capacity building of governmental and other Muleducation actors.

*VVOB is currently looking for a **Multimedia Advisor** who will assist in developing clear and rich online learning materials for the CPD programmes that UR-CE is offering to school leaders with support of VVOB, and for any other programmes and projects that VVOB is implementing.*

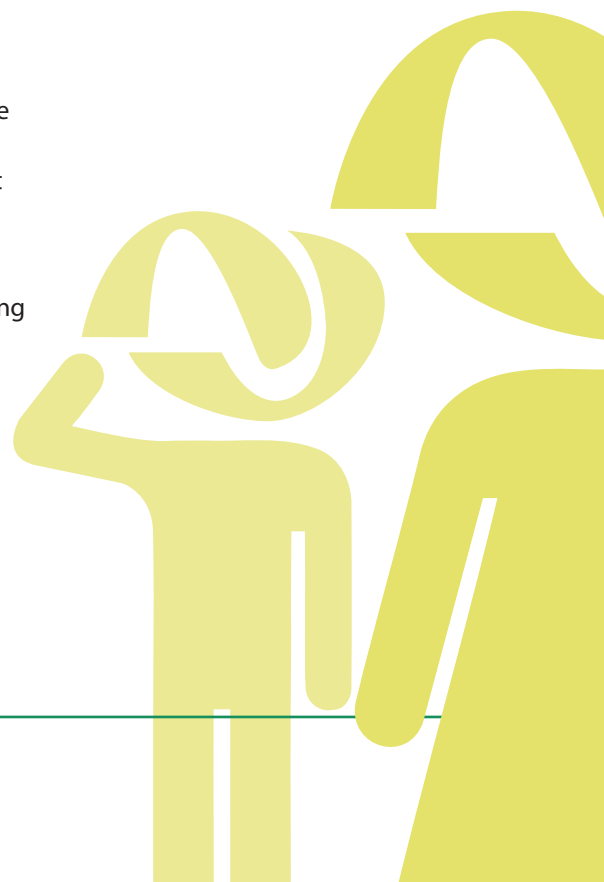
Do you want to take on this challenge? Then continue reading!

In Rwanda, VVOB works in cooperation with Rwanda Basic Education Board (REB), and the University of Rwanda – College of Education (URCE). The Multimedia Advisor will strongly contribute and support VVOB's multiyear programmes from 2022-2026 which aim to improve the quality of education in Rwanda's pre- primary and basic education sector.

For more information on VVOB in Rwanda and our programmes, visit our [website](#).

The main purpose of the function is to assist in developing clear and rich online learning materials for the CPD programmes that UR-CE is offering to school leaders with support of VVOB, and for any other programmes and projects that VVOB is implementing.

Secondly, the Multimedia Advisor will contribute to the internal and external communication of VVOB programmes and to increase awareness, understanding and support by stakeholders and different target groups. Furthermore, S(he) takes up a role to develop the capacities of partners and the VVOB team on multimedia content development in the framework the VVOB programmes.



If you're our Multimedia Advisor, your work week at the office will include the following highlights:



You provide coordination, technical support and advice to VVOB colleagues and to partners on the development of multimedia content and management of the multimedia studio;

- Design and implement multimedia content development strategy
- Identify CPD training programme materials that will benefit from multimedia development in liaison with the Education Team
- Create multimedia content framework
- Establish multimedia production schedules and manage the implementation plan
- Manage effective use and maintenance of the multimedia studio



You coordinate the development of balanced multimedia outputs, identifying and using the best formats and modalities to reach the target group and intended outcomes;

- Design, edit, and integrate digital content, graphics, animation, photography, illustrations, imaging products, video and other multimedia visualization/ multimedia learning resources in CPD training programme materials
- Film and photograph as needed, edit video and photography to produce final image and film products for the CPD programmes



You take up a variety of roles in the capacity development process of the partners according to the needs of the partner and particular situations and phases of the programme;

- Strengthen the capacity of colleagues and programme partners regarding multimedia content development (organize trainings, workshops, coaching...)
- Provide advice and technical guidance in the design of digital content to the VVOB team
- Contribute to internal and external knowledge development by systemizing lessons learned and sharing pro-actively lessons learned between partners, colleagues and other VVOB country teams in the domain of internal and external communication.



You keep abreast with policy trends, new development and latest technology and software related to multimedia development

As the Multimedia Advisor, you will also perform any other duty assigned by supervisors in line with the position holder's capacities.

Competency profile

VVOB Core competences: (Level 1 = Basic; Level 2 = Intermediate; Level 3 = advanced)

Competence	Level
Cooperation	2
Continuous Improvement	2
Result Orientation	2

Role competences:

Competence	Level
Creativity	2
Development oriented	3
360 Empathy	3
Communication Skills	3
Problem Analysis & Judgement	2



Who are you?

Your expertise and experience:

- Master's degree in multimedia studies, communication, or equivalent by experience
- Expertise in developing engaging digital learning materials in different formats
- Experience and good understanding of Rwandan education sector is an added advantage
- Expert understanding of digital, social and other media and how to maximise impact of programme objectives and visibility for the organisation
- Excellent computer skills in MS office and other relevant tools & technologies (digital media, video, graphic design tools,...)
- Excellent command of the English language and Kinyarwanda

Nationality: Rwandan national

Location: Kigali, Rwanda

Start date: as soon as possible



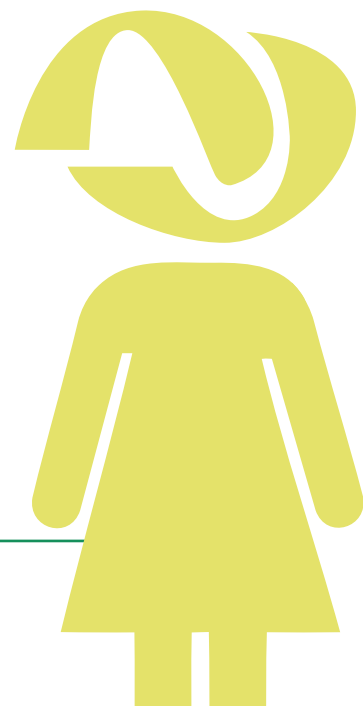
What we're offering:

- A dynamic working environment in an international context
- An exciting job with varied responsibilities
- Professional development opportunities
- A competitive salary and benefits package

What's next?

Electronic applications will be only considered. Submit a motivation letter and a current CV addressed to VVOB Country Programmes Manager at recruitment.rwanda@vjob.org not later than February 28th, 2022, at 5PM (Rwanda time).

More info: For more information, please contact recruitment.rwanda@vjob.org.





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