



Project Field Officers - Piloting Black Soldier Flies Farming in Rwanda (BSF Project)

1. Introduction.

Vétérinaires Sans Frontières Belgium (VSF-B) is an International NGO based in Belgium whose vision is Healthy Animal, Healthy Human, in a Health Environment while its mission is "to strengthen the capacities of disadvantaged, livestock dependent communities to improve their well-being".

Created in 1985, VSF-B currently work in 10 African Countries and has been working in Rwanda since the year 2001 in different facets of community mobilization and development, through implementation of various projects/programmes ranging from education, different aspects of animal health & improved animal management, agriculture, food security & livelihood, income generation & access to finance, green energy and different aspects of integrated environmental & natural resources management; across 15 districts of the country (for more information visit www.vsf-belgium.org).

Since December 2021, VSF-B have received the fund from the Belgian Cooperation Agency (Enabel) to implement a two years project commonly known as "Piloting Black Soldier Flies Farming in Rwanda (BSF project)" in Rusizi, Gisagara, Rulindo and Rwamagana districts. The project fall under the umbrella & contribute to a multi-actor' project called PRISM (Partnership for Resilient and Inclusive for Small Stock Market) which is led by Rwanda Agriculture & Animal Resources Development Board (RAB).

2. Terms of references

With reference to the above; VSF-B is looking for a suitable candidate to fill a position for a Project Field Officers

Position Title: Project Manager

Number of position: 3

Reporting to: Project Manager

Location: Rusizi District, Western Province (1), Gisagara District, Southern Province (1), Rwamagana District, Eastern province (1)

Contract Length: Two years fixed term contract

Start date: February 2022

Key responsibilities:

- Be responsible for the overall implementation of extension activities in the project areas
- Conduct on farm and follow-up trainings and demonstrations with project beneficiaries
- Ensure that pig & poultry farmers as well as Livestock Farmer Field School (LFFS) facilitators are supported with various advisory services in areas of black soldier flies larvae production, management & use in pig & poultry feed formulation and feeding, animal health & production, animal breeding, animal feeding, and social economic development
- Participate in the planning, coordination, and implementation of the project fieldwork
- Participate in adaptation and utilization of the training module
- Liaise with local authorities and other strategic partners for a smooth project implementation
- Preparing reports for training and any other activities related to the training
- Liaise with her/his supervisor in case She/he may need any support
- Secure a close collaboration with the local authorities, proximity private veterinarians installed & strengthened by VSF-B and other local & community resources personnel operating in the area to ensure project interventions are well participative & aligned to the plan



- Perform any other duties as assigned by the supervisor in relation to the work applied for
- Work closely with other programme staff to develop training modules, preparation of training plans for Vétérinaires Sans Frontières beneficiaries.
- Advise, supervise, train farmers and groups and coordinate social development activities in the project area.
- Support farmers and ensure that the appropriate simple farm records are in place and are in use
- Assist in farm planning especially during identification and preparation of new groups/farmers for production inputs, and help in all aspects of BSF farm installation,
- Work with groups' leadership in different matters concerning group management and leadership and general project management.
- Ensure the groups meetings are held on a regular basis
- Ensure the establishment of community volunteers forums (forum for peer farmers and Community animal health workers)
- Responsible for facilitating all the external trainers
- Ensure good working relations with all stakeholders (beneficiaries, group leaders, community opinion leaders and government officials) and maintain Vétérinaires Sans Frontières profile.
- Write and submit monthly report and support Project Manager to prepare quarterly, semester, annual project progress reports and any other reports (when needed).
- Advise the Project Manager on Project issues.
- Organize the field visit by project stakeholders including donors
- Work closely with Project Manager to establish local steering committees.
- Any other tasks required by Vétérinaires Sans Frontières leadership

Requirement of the positions

Education:

- Minimum a bachelor's degree entomology, animal production, agriculture or veterinary/animal sciences ,

Knowledge and Experience:

- At least 3 years of work experience in extension services in local or international NGO, preferably in insect and or animal production research and related extension
- Experience in developing learning materials and delivering trainings
- Ability to work effectively with diverse groups of people in communities
- Excellent communication and writing skills with demonstrated ability to produce good reports in English
- Excellent written and spoken Kinyarwanda, French and English
- Ability to effectively use a computer to access information and prepare reports and familiar with other Microsoft office materials (word, PowerPoint, internet, excel...)
- Good mastery of Project Cycle Management and specifically in monitoring and evaluation methods.
- Hardworking with the capacity to work independently with minimum supervision
- Willingness to engage in continuous learning and move beyond your comfort zone
- Honesty, integrity, openness, and respect
- Excellent team member



- Conversant with digital data collection tools, e.g.Kobo Toolbox
- Persuasive and able to work with different cultural settings, culturally sensitive
- Result oriented
- Experience in administrative and accounting management in the framework of cooperation projects.
- Excellent knowledge of French and English.
- To possess a valid driving license for a motorbike

Skills:

- Excellent writing and reporting skills;
- Good oral presentation in front of different groups of interlocutors;
- Good interpersonal communication with excellent listening skills;

Attitudes:

- Respectful of others and other cultures;
- Ownership of VSF-B's values, mission and vision;
- Is of unimpeachable integrity and expects the same from others;
- Excellent participatory approach, flexible and patient;
- Have a learning attitude;

How to apply

Interested candidates should address their application enclosed with a cover letter, Curriculum Vitae, academic documents and other certificates to the Country Representative of VSF-B in Rwanda delivered in a **single PDF document to e-mail : recrutementrwanda@vsf-belgium.org**, with copy to: e.musengiyaremye@vsf-belgium.org, and to d.ripoche@vsf-belgium.org ; not later than 10th January 2022 at 5:00 p.m.

Notice:

- The subject of the e-mail should be mentioned **"Application for the position project manager- Piloting black soldier flies farming in Rwanda(BSF) Project"**
- Only short-listed candidates will be contacted for written interview.
- Late application will not be considered.
- Due to the COVID-19 pandemic prevention measures, only soft copies sent via pre-mentioned emails will be accepted.

Done at Kigali, on 28 December 2021

Expedit MUSENGIYAREMYE



Rwanda Office Coordination and Great Lakes Regional Monitoring and Evaluation Officer

Vétérinaires Sans Frontières Belgium