

Payment and Reconciliations Officer (Kigali)

About us

We're Deriv, the geeky upstarts who pioneered an industry 20 years ago. Today, with over a million traders worldwide and 400+ employees, we enable anyone to get trading from anywhere, at any time.

Deriv (RW) Ltd is among the new addition to our offices around the globe. A response to our growing customer base across Africa and our commitment to them. Be part of something big. Join us.

Job Description

As a Payment and Reconciliations Officer at Deriv, you will help maintain good financial records for the company, using well-documented accounting practices and payment reconciliation protocols. Simultaneously, you will need to handle client's inquiries related to deposits and withdrawals, including processing the transaction.

- Ensure our accounting records are healthy by tracking, managing, and reconciling transactions.
- Keep our clients happy by processing their payments in a timely manner.
- Help resolve clients' payment-related queries.
- Be vigilant in monitoring all payments and help us identify and prevent fraud and other suspicious transactions. When they do occur, be resilient in handling and resolving them.
- Safeguard and comply with internal controls and keep our documentation updated and audit-ready.

Requirements

- A diploma or degree with a major in finance or risk management
- Proficiency with popular office applications such as Microsoft Excel, accounting software, and databases
- Solid analytical skills
- The ability to quickly learn new (proprietary) systems and procedures
- Excellent spoken and written English communication skills

What's good to have

- An understanding of AML, fraud processes, and risk

Benefits

- Growth-inducing challenges
- A productive and cooperative work atmosphere
- Career progression opportunities
- Market-based salary

- Annual performance bonus
- Casual dress code

Location

Kigali, Rwanda