|  |  |
| --- | --- |
| **TITLE:**  **ASRH Officer** | |
| **TEAM/PROGRAMME: Health and Nutrition** | **LOCATION: Kirehe** |
| **GRADE**: 4 | **CONTRACT LENGTH: Open Ended** |
| **CHILD SAFEGUARDING:**  Level 3:  the post holder will have contact with children and/or young people *either* frequently (e.g. once a week or more) or intensively (e.g. four days in one month or more or overnight) | |
| **ROLE PURPOSE:**  The ASRH Officer will work to contribute to an improvement in the overall health centre especially MNCH&RH including ASRH services of the targeted refugee population of Mahama Camp through the provision of quality Reproductive health services.  In the event of a major humanitarian emergency, the role holder will be expected to work outside the normal role profile and be able to vary working hours accordingly. | |
| **SCOPE OF ROLE:**  **Direct Reports to:** Head of MNCH&RH in SCI health centre  **Indirect :** Clinical Lead | |
| **KEY AREAS OF ACCOUNTABILITY :**  **Objectif 1: Provision of ASRH services**  . Provide Clinical services at YFS such as FP, OPD consultation, VCT and counselling on reproductive health issues for the youth  . Community supervision of CFM and Pere Educators  . Provide ASRH education for youth  **Objective 2**: **Provide comprehensive Antenatal care to pregnant women attending ANC services.**   * Welcoming all the pregnant women coming for the ANC services into health facilities. * Conduct screening for all pregnant women in accordance with the ANC protocol and guidelines. * Provide all services given in ANC including screening for all mothers. * Identify all Risk factors associated with the pregnancy and refer appropriately and take actions. * Provide Iron supplementation, and ensure the mothers are immunized with TT toxoid as per the protocol. * Register all the required information on the ANC Registers and ANC cards as per protocol.   **Objective 3**: **Provide Postnatal care as per the protocols to all women attending PNC clinic.**   * Conduct screening for all lactating women attending Post- Natal care in accordance with the protocol and guidelines. * Provide Vitamin A supplements as per protocol to lactating women. * Provide and Reproductive health and Nutrition counselling and health education on importance of lactation. * Send the caretaker to EPI department for immunization.   **Objective 4: Family planning and Post Abortion Care (FPPAC)**   * Provide Family planning services as per protocols and Rwandan guidelines. * Explain to the FP clients all the methods available and allow them to make personal choices. * Screening all the FP clients for STI and other medical complications   **Objective 5: Delivery Room and Emergency Obstetric Care.**   * Conduct Normal deliveries in line with all guidelines. * Monitor labour using partograph in Line with all guidelines provided to monitor deliveries. * Respond to all cases of Obstetric emergencies in line with the protocols in consultation with the doctor and other medical staff. * Identify, stabilize and refer all cases of emergency obstetric complications with the help of the doctors and other medical staff.   **Objective 6: infection control and universal precautions**.   * Adhere to international standards in infection control and waste management. * Ensure aseptic techniques in provision of RH services. * Sterilize and disinfect all the instruments used during delivery and other obstetric services.   **Objective 7: Health Education**.   * Providing health education at the reproductive health waiting area. * Participate in provision of one to one health education to all patients during consultation and services delivery   **Objective 8: Other tasks provided by the line manager**. | |
| **BEHAVIOURS (Values in Practice**)  **Accountability:**   * holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values * holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.   **Ambition:**   * sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same * widely shares their personal vision for Save the Children, engages and motivates others * future orientated, thinks strategically and on a global scale.   **Collaboration:**   * builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters * values diversity, sees it as a source of competitive strength * approachable, good listener, easy to talk to.   **Creativity:**   * develops and encourages new and innovative solutions * willing to take disciplined risks.   **Integrity:**   * honest, encourages openness and transparency; demonstrates highest levels of integrity | |
| **QUALIFICATIONS**   * A qualified Registered Midwife with 2 years’ experience, licensed National Council of Nursing and Midwifery (Rwanda). * Have a recognized Midwife working license from the National Council of Nursing | |
| **EXPERIENCE AND SKILLS**   * Excellent liaison abilities and good communication skills (French, Kiswahili and English preferred). * Willingness to work in resource poor environment and be culturally sensitive. * Ability to produce basic reports in English * Ability to work in a remote area * Experience of working in maternity /PMTCT programmes/ANC / PNC and FP-PAC * Strong capacity in Mother and Child health – New born Care * Strong experience and capacity un child birth delivery * Knowledge of aseptic and sterilisation methods; * Strong capacity of nosocomial infection prevention * Organisation and hygiene skills, knowledge and behaviour. * Computer knowledge (Microsoft office, M.S Word, MS Excel. | |
| **Additional job responsibilities**  The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience. | |
| **Equal Opportunities**  The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures. | |
| **Child Safeguarding:**  We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse. | |
| **Health and Safety**  The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures. | |