



**NATIONAL INSTITUTE OF  
STATISTICS OF RWANDA**  
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**To National Coordinator of Rwanda National  
Youth Volunteers in Community Policing (RYVCP)**

Dear Sir,

**Re: Request for Field Staff of the 2020 Establishment Census**

The National Institute of Statistics of Rwanda (NISR) is conducting the fourth Establishment Census and the data collection activities will be conducted in December, 2020. The main objective of this Census is to provide detailed information about all jobs and establishments' characteristics, their geographical distribution, the economic activity of all establishments operating in Rwanda and to establish the employment level, disaggregated by sex, nationality and type of contract (permanent/temporally), formal and informal sector, it will also constitute the sampling frame for economics surveys.

Given the nature of the work and with reference to MIFOTRA's authorization NO 1677//19.21 dated 5/11/2020 for recruiting on contractual basis field enumerators, we have chosen to work with YVCP in acquiring youth volunteers in the 2020 establishment census. We therefore request your institution to give us the youth volunteers to be used in the 2020 establishments census enumeration.

We attach in the annex the number of enumerators needed according to their deployment by sector and criteria of selection.

For more information, do not hesitate to contact the NISR's Director of Census **Mr HABARUGIRA Venant** on E-mail: [venant.habarugira@statistics.gov.rw](mailto:venant.habarugira@statistics.gov.rw), or Tel.: 0788848118.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read 'MURANGWA Yusuf'.

**MURANGWA Yusuf**  
**Director General**



**Cc:**

- Hon. Minister of Local Government
- Hon. Minister of Public Service and Labour
- Executive Secretary of National Public Service Commission
- Inspector General of Rwanda National Police

## Annex 1. ESTABLISHMENT CENSUS 2020 FIELD STAFF

District	Sectors	Estimated number of enumerators		
		Youth Volunteers	Reserves (Youth Volunteers)	Grand Total
Nyarugenge	Gitega	5		
	Kanyinya	2		
	Kigali	5		
	Kimisagara	9		
	Mageregere	3		
	Muhima	10	1	
	Nyakabanda	3		
	Nyamirambo	7		
	Nyarugenge	15	1	
	Rwezamenyo	5		
	<b>10</b>	<b>64</b>	<b>2</b>	<b>66</b>
Gasabo	Bumbogo	5		
	Gatsata	5		
	Gikomero	2		
	Gisozi	7	1	
	Jabana	5		
	Jali	3		
	Kacyiru	6		
	Kimihurura	3		
	Kimironko	10	1	
	Kinyinya	8		
	Ndera	8		
	Nduba	4		
	Remera	5		
	Rusororo	6		
	Rutunga	2		
<b>15</b>	<b>79</b>	<b>2</b>	<b>81</b>	
Nyanza	Busasamana	10	2	
	Busoro	2		
	Cyabakamyi	2		
	Kibilizi	2		
	Kigoma	2		
	Mukingo	2		
	Muyira	2		
	Ntyazo	2		
	Nyagisozi	2		
	Rwabicuma	2		
	<b>10</b>	<b>28</b>	<b>2</b>	<b>30</b>



Gisagara	Gikonko	2		
	Gishubi	2		
	Kansi	2		
	Kibirizi	2	1	
	Kigembe	2		
	Mamba	2		
	Muganza	2		
	Mugombwa	2		
	Mukindo	2		
	Musha	2		
	Ndora	2		
	Nyanza	2		
	Save	2	1	
	<b>13</b>	<b>26</b>	<b>2</b>	<b>28</b>
Nyaruguru	Busanze	4	1	
	Cyahinda	2		
	Kibeho	2		
	Kivu	2		
	Mata	2		
	Muganza	2		
	Munini	2	1	
	Ngera	2		
	Ngoma	2		
	Nyabimata	2		
	Nyagisozi	2		
	Ruheru	2		
	Ruramba	2		
	Rusenge	2		
<b>14</b>	<b>30</b>	<b>2</b>	<b>32</b>	
Huye	Gishamvu	2		
	Huye	2		
	Karama	2		
	Kigoma	2		
	Kinazi	2		
	Maraba	2		
	Mbazi	2		
	Mukura	2		
	Ngoma	8	1	
	Ruhashya	2		
	Rusatira	2		
	Rwaniro	2		
	Simbi	2		



	Tumba	2	1	
	14	34	2	36
<b>Nyamagabe</b>	Buruhukiro	2		
	Cyanika	2		
	Gasaka	5	2	
	Gatare	2		
	Kaduha	2		
	Kamegeri	2		
	Kibirizi	2		
	Kibumbwe	2		
	Kitabi	2		
	Mbazi	2		
	Mugano	2		
	Musange	2		
	Musebeya	2		
	Mushubi	2		
	Nkomane	2		
	Tare	2		
	Uwinkingi	2		
	17	37	2	39
<b>Ruhango</b>	Bweramana	3		
	Byimana	4		
	Kabagali	2		
	Kinazi	2		
	Kinihira	2		
	Mbuye	3		
	Mwendo	2		
	Ntongwe	2		
	Ruhango	8	2	
		9	28	2
<b>Muhanga</b>	Cyeza	3		
	Kabacuzi	3		
	Kibangu	3		
	Kiyumba	3		
	Muhanga	3		
	Mushishiro	2		
	Nyabinoni	2		
	Nyamabuye	17	1	
	Nyarusange	3		
	Rongi	3	1	
	Rugendabari	2		
	Shyogwe	4		



	<b>12</b>	<b>48</b>	<b>2</b>	<b>50</b>
<b>Kamonyi</b>	Gacurabwenge	3		
	Karama	2		
	Kayenzi	2		
	Kayumbu	2		
	Mugina	4		
	Musambira	4		
	Ngamba	2		
	Nyamiyaga	3		
	Nyarubaka	2		
	Rugarika	4	1	
	Rukoma	4		
	Runda	6	1	
	<b>12</b>	<b>38</b>	<b>2</b>	<b>40</b>
<b>Karongi</b>	Bwishyura	4	1	
	Gashari	2		
	Gishyita	2		
	Gitesi	2		
	Mubuga	2		
	Murambi	2		
	Murundi	2		
	Mutuntu	2		
	Rubengeru	5	1	
	Rugabano	3		
	Ruganda	2		
	Rwankuba	3		
	Twumba	2		
	<b>13</b>	<b>33</b>	<b>2</b>	<b>35</b>
<b>Rutsiro</b>	Boneza	2		
	Gihango	3	1	
	Kigeyo	2		
	Kivumu	2		
	Manihira	2		
	Mukura	4		
	Murunda	2		
	Musasa	2		
	Mushonyi	2		
	Mushubati	3	1	
	Nyabirasi	2		
	Ruhango	3		
	Rusebeya	2		
<b>13</b>	<b>31</b>	<b>2</b>	<b>33</b>	



Rubavu	Bugeshi	3		
	Busasamana	3		
	Cyanzarwe	2		
	Gisenyi	17	1	
	Kanama	8	1	
	Kanzenze	2		
	Mudende	3		
	Nyakiriba	3		
	Nyamyumba	3		
	Nyundo	2		
	Rubavu	4		
	Rugerero	4		
	<b>12</b>	<b>54</b>	<b>2</b>	<b>56</b>
Nyabihu	Bigogwe	3	1	
	Jenda	3		
	Jomba	2		
	Kabatwa	3		
	Karago	2		
	Kintobo	2		
	Mukamira	3	1	
	Muringa	2		
	Rambura	3		
	Rugera	2		
	Rurembo	2		
	Shyira	3		
	<b>12</b>	<b>30</b>	<b>2</b>	<b>32</b>
Ngororero	BWIRA	2		
	GATUMBA	3	1	
	HINDIRO	3		
	KABAYA	5	1	
	KAGEYO	2		
	KAVUMU	2		
	MATYAZO	2		
	MUHANDA	2		
	MUHORORO	2		
	NDARO	2		
	NGORORERO	5		
	NYANGE	3		
	SOVU	2		
<b>13</b>	<b>35</b>	<b>2</b>	<b>37</b>	
Rusizi	Bugarama	3		
	Butare	2		



	Bweyeye	2		
	Gashonga	2		
	Giheke	2		
	Gihundwe	3		
	Gikundamvura	2		
	Gitambi	2		
	Kamembe	15	2	
	Muganza	3		
	Mururu	3		
	Nkanka	2		
	Nkombo	2		
	Nkungu	2		
	Nyakabuye	3		
	Nyakarenzo	2		
	Nzahaha	2		
	Rwimbogo	2		
	<b>18</b>	<b>54</b>	<b>2</b>	<b>56</b>
<b>Nyamasheke</b>	Bushekeri	2		
	Bushenge	2		
	Cyato	2		
	Gihombo	2		
	Kagano	3	1	
	Kanjongo	5	1	
	Karambi	3		
	Karengera	2		
	Kirimbi	3		
	Macuba	3		
	Mahembe	3		
	Nyabitekera	3		
	Rangiro	2		
	Ruharambuga	2		
	Shangi	2		
	<b>15</b>	<b>39</b>	<b>2</b>	<b>41</b>
<b>Rulindo</b>	BASE	3	1	
	BUREGA	2		
	BUSHOKI	2		
	BUYOGA	2		
	CYINZUZI	2		
	CYUNGO	2		
	Kinihira	2		
	KISARO	2		
	MASORO	2		



	MBOGO	2		
	Murambi	2		
	Ngoma	2		
	NTARABANA	2		
	RUKOZO	2		
	RUSIGA	2		
	SHYORONGI	4	1	
	Tumba	2		
	<b>17</b>	<b>37</b>	<b>2</b>	<b>39</b>
<b>Gakenke</b>	Busengo	2		
	Coko	2		
	Cyabingo	2		
	Gakenke	3	1	
	Gashenyi	2		
	Janja	2		
	Kamubuga	2		
	Karambo	2		
	Kivuruga	2		
	Mataba	2		
	Minazi	2		
	Mugunga	2		
	Muhondo	2		
	Muyongwe	2		
	Muzo	2		
	Nemba	2		
	Ruli	2	1	
	Rusasa	2		
	Rushashi	2		
<b>19</b>	<b>39</b>	<b>2</b>	<b>41</b>	
<b>Musanze</b>	Busogo	4		
	Cyuve	5		
	Gacaca	2		
	Gashaki	2		
	Gataraga	2		
	Kimonyi	2		
	Kinigi	5		
	Muhoza	20	2	
	Muko	3		
	Musanze	4		
	Nkotsi	2		
	NYANGE	3		
	Remera	2		

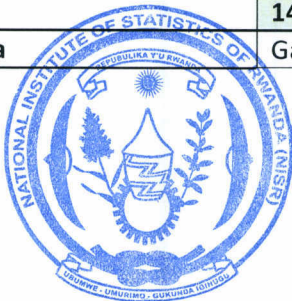




	Rwaza	3		
	Shingiro	3		
	<b>15</b>	<b>62</b>	<b>2</b>	<b>64</b>
<b>Burera</b>	Bungwe	2		
	Butaro	3	1	
	Cyanika	3	1	
	Cyeru	2		
	Gahunga	3		
	Gatebe	2		
	Gitovu	2		
	Kagogo	3		
	Kinoni	2		
	Kinyababa	2		
	Kivuye	2		
	Nemba	2		
	Rugarama	3		
	Rugengabari	2		
	Ruhunde	2		
	Rusarabuye	2		
	Rwerere	2		
	<b>17</b>	<b>39</b>	<b>2</b>	<b>41</b>
<b>Gicumbi</b>	Bukure	2		
	Bwisige	2		
	Byumba	8	2	
	Cyumba	2		
	Giti	2		
	KAGEYO	2		
	Kaniga	2		
	Manyagiro	2		
	Miyove	2		
	Mukarange	2		
	Muko	2		
	Mutete	2		
	Nyamiyaga	2		
	Nyankenke	2		
	Rubaya	2		
	Rukomo	3		
	Rushaki	2		
	Rutare	2		
	Ruvune	2		
	Rwamiko	2		
Shangasha	2			
	<b>21</b>	<b>49</b>	<b>2</b>	<b>51</b>



Rwamagana	Fumbwe	2		
	Gahengeri	2		
	Gishali	3		
	Karenge	3		
	Kigabiro	8	2	
	Muhazi	2		
	Munyaga	2		
	Munyiginya	2		
	Musha	2		
	Muyumbu	4		
	Mwulire	3		
	Nyakaliro	2		
	Nzige	2		
	Rubona	2		
	<b>14</b>	<b>39</b>	<b>2</b>	<b>41</b>
Nyagatare	GATUNDA	2		
	Karama	3		
	KARANGAZI	5		
	KATABAGEMU	3		
	KIYOMBE	2		
	MATIMBA	4		
	MIMURI	3		
	MUKAMA	2		
	MUSERI	3		
	NYAGATARE	6	2	
	Rukomo	3		
	RWEMPASHA	2		
	RWIMIYAGA	4		
	TABAGWE	2		
	<b>14</b>	<b>44</b>	<b>2</b>	<b>46</b>
Gatsibo	Gasange	2		
	Gatsibo	3		
	Gitoki	2		
	Kabarore	4	2	
	KAGEYO	2		
	Kiramuruzi	3		
	Kiziguro	3		
	Muhura	3		
	Murambi	2		
	Ngarama	2		
	Nyagihanga	2		
	Remera	2		
	Rugarama	3		
	Rwimbogo	2		
	<b>14</b>	<b>35</b>	<b>2</b>	<b>37</b>
Kayonza	Gahini	4		



	Kabare	3		
	Kabarondo	3		
	Mukarange	6	2	
	Murama	2		
	Murundi	4		
	Mwiri	2		
	Ndego	2		
	Nyamirama	3		
	Rukara	3		
	Ruramira	2		
	Rwinkwavu	3		
	<b>12</b>	<b>37</b>	<b>2</b>	<b>39</b>
Kirehe	Gahara	3		
	Gatore	3	1	
	Kigarama	2		
	Kigina	3		
	Kirehe	2		
	Mahama	7	1	
	Mpanga	3		
	Musaza	2		
	Mushikiri	3		
	Nasho	3		
	Nyamugari	3		
	Nyarubuye	2		
<b>12</b>	<b>36</b>	<b>2</b>	<b>38</b>	
Ngoma	Gashanda	2		
	Jarama	3		
	Karembo	2		
	Kazo	3		
	Kibungo	5	2	
	Mugesera	2		
	Murama	2		
	Mutenderi	2		
	Remera	3		
	Rukira	3		
	Rukumberi	2		
	Rurenge	2		
	Sake	2		
	Zaza	2		
<b>14</b>	<b>35</b>	<b>2</b>	<b>37</b>	
Bugesera	Gashora	3		
	Juru	3		
	Kamabuye	2		
	Mareba	2		
	Mayange	4		
	Musenyi	3		
	Mwogo	2		



	Ngeruka	2		
	Ntarama	4		
	Nyamata	9	2	
	Nyarugenge	2		
	Rilima	3		
	Ruhuha	3		
	Rweru	2		
	Shyara	2		
	<b>15</b>	<b>46</b>	<b>2</b>	<b>48</b>
<b>Grand Total</b>	<b>406</b>	<b>1,186</b>	<b>58</b>	<b>1,244</b>



## **Annex 2: CRITERIA OF SELECTION**

The candidate to be selected must fulfill the following:

1. To be Rwandan
2. To be in the youth volunteers' database
3. To have at least A1 or A0 in Economics, Statistics, Accounting, Finance, Business administration and other related fields
4. To be residing in the sector he/she is selected from and where he/she will work
5. To be disciplined, exemplary and honest
6. To be physically fit to do field work
7. To be available for the whole period (Training: 20-30 November, 2020; Data collection: 1<sup>st</sup> December, 2020 - 5 January, 2021)
8. To have a smart phone that will help in online training (materials for data collection will be distributed upon the completion of the initial training and signature of the contract)
9. To have experience in field data collection is an added advantage, having worked volunteering (eg. Covid-19 or household profiling-Ubudehe) will be an added advantage

**Note:** The data collection is planned for the whole month of December, 2020 and prior to the data collection will be conducted a training of enumerators between 20<sup>th</sup> and 30<sup>th</sup> November, 2020.