



## **Educational Advisor**

### **Vacancy Announcement: KIGALI-2020-010**

The Embassy of the United States of America in Kigali is recruiting for the position of **Educational Advisor**. The position is open to All Interested Candidates/All Sources and available to start immediately.

Duties: Under the general supervision of the Public Affairs Officer (PAO) and A/PAO provides a wide range of services for all sponsored and non-sponsored students and scholars seeking information about educational opportunities in the U.S. Responsibilities include group and individual advising on applying to U.S. institutions; working with other U.S Government agencies, non-governmental and international organizations, and Rwandan education officials to provide information on fellowships and other sources of financial assistance; providing services to U.S. educational institutions; managing the Embassy Kigali PAS Educational Advising Center. The position promotes U.S. education that adds significantly to the U.S. economy.

All applications must be submitted via Electronic Recruitment Application (ERA) by COB (5:30 pm) September 11, 2020.

Full announcement and application procedures are available on <https://rw.usembassy.gov/embassy/jobs/>

Only shortlisted candidates will be contacted. If you have any questions, please contact the Human Resources Office on [KigaliHRRecruitment@state.gov](mailto:KigaliHRRecruitment@state.gov)