



## RWANDA

## VACANCY ANNOUNCEMENT

Africa Humanitarian Action (AHA) is an international humanitarian non-governmental organisation providing effective humanitarian assistance to alleviate human suffering. AHA has been operating building on the strength of African people to solve African problems for the past 25 years. AHA in partnership with the Government of Rwanda, (MINEMA) & UNHCR provides Primary Health Care, Nutrition and HIV/AIDS services to refugees residing in Kiziba, Kigeme and Mugombwa camps, urban refugees in Kigali, for Rwandan Returnees in two Transit Centres, Kijote and Nyarushishi and two Reception Centres (Bugesera and Nyanza). AHA currently wants to employ qualified and motivated personnel for the following position:

Vacant positions	Location	Level Required	No	Work experience	Key Technical Skills & Knowledge required
Pharmacist	Country Office	Ao in Pharmacy	1	3 years in Pharmacy or Drug Management	<ul style="list-style-type: none"> <li>▪ Must have a working knowledge and or experience on storage and management of drugs,</li> <li>▪ Interpersonal, Communication, Negotiation &amp; analytical skills;</li> <li>▪ Fluent in English, Kinyarwanda and or French, Knowledge of all is an advantage.</li> </ul>
Pharmacy Nurse	Country Office	A1/Ao in General Nursing or related field.	1	2 years in store and drug management.	<ul style="list-style-type: none"> <li>▪ Must have a working knowledge and or experience on storage and management of drugs.</li> <li>▪ Interpersonal skills in Communication &amp; Good knowledge in Record keeping;</li> <li>▪ Familiar with MS Office, and Excel;</li> <li>▪ Analytical and problem solving, Attention to detail and high level of accuracy skills;</li> <li>▪ Attention to detail and high level of accuracy,</li> <li>▪ Fluent in English, Kinyarwanda and or French, Knowledge of all is an advantage.</li> </ul>
Lab. Technician	AHA Kiziba, Kigeme & Mugombwa	A1 in Laboratory Science.	3	2 years in Laboratory	<ul style="list-style-type: none"> <li>▪ Laboratory knowledge and experience working in Health Centre or hospitals</li> <li>▪ Fluent in English, Kinyarwanda and or French, Knowledge of all is an advantage.</li> </ul>

**Starting date:** As soon as possible

**Period:** Until 31 December 2020 & Renewable

**Required:** Rwandan Nationality

For this post, working experience with NGOs interacting with refugees or displaced population is an added value. Interested candidates should submit, their Motivation Letter, updated C.V with three references, valid Professional License for the Clinical Nurse, copy of national ID/Passport, and copy of latest work certificates documents for the previous employer. All candidates should submit their applications addressed in **One PDF Format file** to the Head, Administration, Finance & Logistics, in the email address: [tgaynalem9@gmail.com](mailto:tgaynalem9@gmail.com) and a copy to [personnelrw@africahumanitarian.org](mailto:personnelrw@africahumanitarian.org), not later than **05/05/2020 at 17 pm.**

**Aynalem T/Giorgis**

Head, Finance, Admin. & Logistics  
AHA, Rwanda

**Done at Kigali, 01 May 2020**